



NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-5606

ARMY BULLETIN NO. 19

10 May 2005

UNIT LEAD REFERRAL PROCESS (RRC)

1. In order to track and ensure unit feedback for all lead referrals provided to NJARNG Recruiters throughout the state, units must submit their monthly lead referral data to the RRC HQ by the 15th of every month.
2. Recruiting Command will ensure that all leads have been acted upon and will publish an enlistment status report for unit Commanders NLT the 20th of every month.
3. The monthly lead referral report will be provided by Battalion/Sep Co in the following format:

Unit, Lead Name, Lead Provider Name , Recruiter Name, Date provided
4. The Recruiting Command will provide the enlistment status when the report is returned to the unit.
5. POC is MAJ William Heineman at 609-562-0703.

OFFICIAL:

A handwritten signature in black ink, appearing to read "Stephen J. Hines", is written over a light gray circular stamp.

STEPHEN J. HINES
COL, GS, NJARNG
Chief of Staff

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

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